**45 Minute Behavior Support Plan Development**

**Meeting Mechanics Process WORKSHEET**

**PROBLEM IDENTIFICATION:** **(5 minutes)**

IDENTIFY the problem

Democratic (All Participate)

Open-Ended

Prioritize Concerns--use following list to assist in prioritization, if needed:

\_\_\_Limits progress toward goals

\_\_\_Limits socialization opportunities

\_\_\_Interferes with the development of independent functioning

**PROBLEM SPECIFICATION: (15 minutes)**

Operational Definitions

Data / Variables Analysis

Antecedent Variables Focus

|  |  |  |
| --- | --- | --- |
| **Antecedent**  **(Variables Analysis)** | **Behavior(s)** | **Consequence** |
| Relevant variables associated with the occurrence AND non-occurrence of the behavior  (ex: When, Where, With Whom, During what Activities, Other Conditions) | Prioritized Behaviors  Operational Definitions  (Observable / Measurable)  Baseline Information | Responding to the  behavior when it occurs. |
| Use the space below to take notes from the board: | | |
|  |  |  |

**BRAINSTORM: (6-8 minutes)**

BRAINSTORM possible solutions/strategies to address the problem:

ALL IDEAS ARE GOOD IDEAS

DON’T EXPLAIN, DEFEND, CONVINCE

PROFESSIONAL ROLE ELIMINATION

FOCUS ON DEVELOPING THE BEST IDEA IN THE ROOM

**CLUSTER / PRIORITIZE: (6 minutes)**

CLARIFY Ideas

CLUSTER Similar Ideas (3 primary)

PRIORITIZE Ideas through Sequencing

List strategies prioritized for implementation:

**IMPLEMENTATION VARIABLES: (6 minutes)**

Identify possible BARRIERS to implementation (brainstorm solutions if necessary)

Identify RESOURCES needed to implement plan

Determine DATA COLLECTION methods for evaluation

**ASSIGN RESPONSIBILITIES: (5 minutes)**

Team Process

Roles and Functions

DEVELOP ACTION PLAN

|  |  |  |  |
| --- | --- | --- | --- |
| **Who** | **is doing WHAT** | **By WHEN** | **STATUS** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |