

SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
JANUARY 8, 2024

The regular meeting was called to order by President, Tim Atkinson, at 6:00 p.m.

Roll Call:

Michael Rexin	Present
Tate Forbush	Absent
Dennis Henige	Absent
Maggie Sayles	Present
Tim Atkinson	Present

Motion by Sayles, supported by Rexin the Board approved the minutes from the December 4, 2023 regular meeting as presented.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Absent
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board approved the General Fund bills, Special Education Fund bills, CTE Fund bills, Internal Service Fund bills, and Student Activity Fund bills for payment as received.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Absent
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board approved the financial reports as received.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Absent
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board of Education approved the below-listed employments as presented:

- A. Position Change – Robert Broomfield, Teacher for Emotionally Impaired, with an annual salary of \$45,842.00 (Step 3 of A-B Schedule). Anticipated start date is January 3, 2024; funding for this position comes from Special Education.
- B. Hire – Alexis Bukovick, Instructional Aide, with an hourly salary of \$17.16 (Step 4 of MESPA 2023-24 Salary Schedule) and an anticipated start date of January 3, 2024; funding for this position comes from Special Education.
- C. Hire – Jessica Burtch, part-time CTE Paraprofessional with an hourly salary of \$15.15 and an anticipated start date of January 9, 2024 for up to 19 hours per week. Funding for this position comes from CTE millage revenue.
- D. Hire – Tracy Harris, Instructional Aide, with an hourly salary of \$22.24 (Step 6 of MESPA 2023-24 Salary Schedule) and an anticipated start date of January 3, 2024; funding for this position comes from Special Education.
- E. Hire – Douglas Sparks, Transportation, Bus Driver with an hourly salary of \$17.76 (Level 1 in accordance with the Drivers' Agreement) and a start date is pending completion of fingerprints and background check. Funding for the position comes from Special Education.

- F. Hire – Ashley Windnagle, Early Literacy Coach with an annual salary of \$68,750.00 (Step 6/7 of the Coordinator Salary Schedule) and an anticipated start date of January 22, 2024. Funding for the position comes from the Early Literacy grant funds.
- G. Hire – Kelley Yeager, Instructional Services Support Specialist, with an annual salary of \$44,601.60 (Step 1 of the Specialist Salary Schedule) and an anticipated start date of January 15, 2024. Funding for the position comes from General Fund.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Absent
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board of Education approved the below-listed contracted services as presented:

- A. MiSTEM Regional Math Recovery Training Facilitator – Chelsee Schram – contract with Chelsee Schram to serve as MiSTEM Regional Math Recovery Training Facilitator within the five-county region of Clinton, Eaton, Ingham, Ionia, and Shiawassee. Contract will run from December 1, 2023 through June 30, 2024 \$3,750.00 per virtual training module. The total stipend for the two (2) training cohorts is not to exceed \$7,500.00 for the 2023-24 school year. This position provides coordination, planning, and execution of the Math Recovery training modules and will be fully funded by a grant allocation to the Mid-Michigan MiSTEM region from the MiSTEM Network Advisory Council.
- B. CTE Work-Based Learning Facilitator – Tanya Green – contract with Tanya Green to serve as CTE Work-Based Learning Facilitator for the 2023-24 academic year. The contract will begin January 15, 2024 and will run through May 17, 2024 at a rate of \$35.00 per hour for up to 19 hours per week and is not to exceed \$12,000.00. This position will be funded by the 61i Grant.
- C. E-Rate Firewall Support Services – Renewal of Consortium Fortinet FortiGate Firewall – CDWG CDWG will provide firewall support serviced for a one-year service support renewal period (07/01/2024-06/30/2025) at a cost of \$41,937.42. If E-Rate approved, the Shiawassee RESD will receive funding to offset the annual cost. Because the bid is based on support costs, E-Rate discount eligibility differs. Shiawassee RESD will file a BEAR (Billed Entity Applicant Reimbursement) Form at the end of the service year to receive any approved funding. If not E-Rate approved, Shiawassee RESD will be responsible for paying the full amount of \$41,937.42.
- D. Ingham ISD – Orientation and Mobility Services – additional hours to existing contract Ingham ISD will provide an additional 0.30 FTE (for a total of 0.60 FTE) for the remainder of the 2023-24 academic year for a total projected cost of \$42,520.00. Contract term began August 8, 2023 and continues through June 7, 2024.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Absent
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board of Education approved the final reading and adoption of the below-listed NEOLA Policy updates as presented:

- A. Volume 38, Number 1 – September 2023
  - 1. Policy 2370.01 – Online/Blended Learning Program (Revised)
  - 2. Policy 7217 – Weapons (Revised)
  - 3. Policy 7540.03 – Student Technology Acceptable Use and Safety (Revised)
  - 4. Policy 8305 – Information Security (Technical Correction)
  - 5. Policy 8531 – Free and Reduced Price Meals (Revised)

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Absent
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board of Education approved the below-listed tuition payments:

- A. Tuition – Fall 2023 and Spring 2024 – Baker College – Early/Middle College Program  
Tuition to Baker College for Fall 2023 and Spring 2024 semester courses (21 students, 33 courses) for \$45,000.00. Tuition is funded by local district resources based on student enrollment.
- B. Tuition – Fall 2023 and Spring 2024 – Lansing Community College – Non-Cohort Classes  
Tuition to Lansing Community College for 116 Fall 2023 semester courses (\$121,000.00) and 120 Spring 2024 semester courses (\$125,000.00) for a total \$246,000.00. Tuition is funded by local district resources based on student enrollment.
- C. Tuition – Spring 2024 – Lansing Community College – Cohort Classes  
Tuition to Lansing Community College for 12 Spring 2024 cohort classes for a total of \$93,000.00. Tuition is funded by local district resources based on student enrollment.
- D. Tuition – Spring 2024 – UM-Flint Early College Pilot Program (Dual Enrollment Education Program – DEEP)  
Tuition to UM-Flint Early College Pilot Program for the 16 Early College students Spring 2024 semester for \$39,000.00. Tuition is funded by local district resources based on their student enrollment and Shiawassee RESD General fund.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Absent
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles supported by Rexin the Board of Education approved the purchase of two (2) new propane powered buses as spec'd below, using the 2023-24 MSBO Bus Purchase Phase 1 Program and award the bid to Holland Bus Company at a total cost not to exceed \$342,890.00:

- Spec #20541 – one (1) Blue Bird bus; air conditioning equipped, propane engine, midship wheelchair lift with 4 wheelchair positions. Purchase price is \$178,945.00 per bus.
- Spec #21553 – one (1) Blue Bird bus; not equipped with air conditioning, propane engine, midship wheelchair lift with 4 wheelchair positions. Purchase price is \$163,945.00 per bus.

Roll call vote was taken as follows:

Michael Rexin	Yes
Tate Forbush	Absent
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board of Education approved the below-listed travel items as presented:

- A. Travel Request of David Schulte to attend the MASA 2024 Midwinter Conference (plus MAISA Meeting/School Equity Caucus/Talent Together Board Meeting) to be held January 24-26, 2024 in Detroit, MI with an estimated cost of \$1,215.00.
- B. Travel Request of Jackie Carstens and Todd Mein to attend the National FETC (Future of Education Technology) 2024 Conference to be held January 24-26, 2024 in Orlando, FL with an estimated cost of \$250.00 per person (\$500.00 total). (Cost is less than usual due to the fact Ms. Carstens and Mr. Mein will be presenting on the topic of content filtering and will be collaborating with colleagues during the conference so a good majority of their costs will be covered by the conference.)

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Absent
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Communications

- A. WIOA Newsletter – December 2023
- B. Dean Transportation “Christmas Wish” Donation

Superintendent’s Report

- A. Board of Education Recognition – January is School Board Recognition Month
- B. Reminder: effective 01/01/2023, IRS rules state payments to Board members must be reported on a W-2; W-2s will be issued and mailed by January 31, 2024.
- C. Legislative Update
- D. Shiawassee RESD Student Learning Center East – West Exterior Wall/Outside Recreation Area
- E. Shiawassee RESD – Student Learning Center West – Pole Barn to house Maintenance Department – status update on pole barn
- F. Transportation Building Update
- G. Superintendent Evaluation – timeline/format

Informational Items – none

Citizen Participation – no public comment was heard.

Motion by Sayles, supported by Rexin to adjourn meeting at 6:43 pm. Voice vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Absent
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Respectfully submitted,

Maggie Sayles, Acting Secretary  
Shiawassee RESD Board of Education