

SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
JANUARY 13, 2025

The regular meeting was called to order by President, Tim Atkinson, at 6:00 p.m.

Roll Call:

Maggie Sayles	Present
Michael Rexin	Present
Jan Ray	Absent
Tate Forbush	Present
Tim Atkinson	Present

Motion by Sayles, supported by Forbush, the Board approved the minutes from the December 2, 2024 regular meeting as presented.

Roll call vote taken as follows:

Maggie Sayles	Yes
Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Rexin, the Board approved the General Fund bills, Special Education Fund bills, CTE Fund bills, Student Activity Fund bills, and Building & Site Fund bills for payment as received.

Roll call vote taken as follows:

Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Forbush, the Board approved the financial reports as received.

Roll call vote taken as follows:

Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Rexin, the Board of Education approved the below-listed staff updates as presented:

- A. Resignation – Instructional Aide – Amy Bearden, effective December 27, 2024; last date worked was December 20, 2024.
- B. Resignation (for purpose of retirement) – Special Education Supervisor – Brenda Cook, effective June 30, 2025.
- C. Resignation – Instructional Aide – Marjorie Potter, effective January 3, 2025; last date worked was December 20, 2024.
- D. Hire – Part-time/Temporary Front Desk Receptionist – Daiquiri Laviolette, with an hourly pay rate of \$13.00 and is not to exceed 25 hours per week. This position will begin January 13, 2025 and will end no later than June 5, 2025. Funding for this position comes from General Fund, Special Education Fund, and CTE Fund.
- E. Hire – Transportation, Bus Aide – Elaine Wolf, effective date dependent on completion of fingerprints and background check; pay will be at Level 1 (\$18.26 per hour) in accordance with Drivers' Agreement; funding for this position comes from Special Education.

Roll call vote taken as follows:

Michael Rexin	Yes
Jan Ray	Absent

Tate Forbush	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Forbush, the Board of Education approved the below-listed contracted services as presented:

- A. School Psychology Services – Anne Wood. Contract will begin January 4, 2025 and will run through April 11, 2025 at a rate of \$56.89 per hour and is not to exceed 40 hours per week. Funding will come from Special Education.
- B. Renewal Approval – Logisoft – VMware Licenses. Renewal period is one year (January 11, 2025-January 11, 2026) in the amount of \$20,000.00. The licensing model for the software has changed and Logisoft is moving to a subscription-based model meaning we will now pay per core on our servers. We currently have 400 cores and will pay \$50.00 per core. Logisoft is a REMC vendor and funding will come from Network Services.
- C. E-Rate – Firewall Support Services – Renewal of Consortium (SITES) Fortinet FortiGate Firewall – Contract with Vector for the renewal of the firewall. Renewal period is one year (2025-26) and is at a cost of \$33,590.00. Vector is a REMC Fortinet vendor. If E-Rate approved, Shiawassee RESD will receive funding to offset the annual cost. If not E-Rate approved, Shiawassee RESD will be responsible for paying the full amount.
- D. E-Rate – Network Switch for Student Learning Center West (SLCW) – Contract with Vector for the purchase of an ICX8200-48PF network switch in the amount of \$3,926.52 before any E-Rate discounts. This new network switch is compatible with the other network equipment within our environment. If not E-Rate approved, Shiawassee RESD will be responsible for paying the full amount.

Roll call vote taken as follows:

Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Rexin, the Board of Education approved the second reading and adoption of the below-listed NEOLA Policy updates as presented:

- A. Volume 39, Number 1 – September 2024
  1. Policy 2264 – Nondiscrimination on the Basis of Sex in Education Programs or Activities (Technical Correction)
  2. Policy 3120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)
  3. Policy 5330.02 – Opioid Antagonists (Revised)
  4. Policy 5340 – Student Accidents (Revised)
  5. Policy 5500 – Student Conduct (Revised)
  6. Policy 7440.03 – Small Unmanned Aircraft Systems (Technical Correction)
  7. Policy 7540.09 – Artificial Intelligence (“AI”) (New)
  8. Policy 8321 – Criminal Justice Information Security (Non-Criminal Justice Agency) (Revised)
- B. Volume 39, Number 1 – EDGAR UGG – September 2024
  1. Policy 1130 – Conflict of Interest (Revised)
  2. Policy 3110 – Conflict of Interest (Revised)
  3. Policy 4110 – Conflict of Interest (Revised)
  4. Policy 6110 – Grant Funds (Revised)
  5. Policy 6111 – Internal Controls (Revised)
  6. Policy 6112 – Cash Management of Grants (Revised)
  7. Policy 6114 – Cost Principles – Spending Federal Funds (Revised)
  8. Policy 6325 – Procurement – Federal Grants/Funds (Revised)
  9. Policy 6550 – Travel Payment & Reimbursement (Revised)
  10. Policy 7310 – Disposition of Surplus Property (Revised)
  11. Policy 7450 – Property Inventory (Revised)

Roll call vote taken as follows:

Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Forbush, the Board of Education approved the below-listed tuition adjustments:

- A. Tuition – 2024-25 Academic Year – Early College/Dual Enrollment – Lansing Community College (LCC)  
Revised tuition of \$575,000.00 to Lansing Community College for 2024-25 academic year which is an increase of \$127,000.00. During the September 9, 2024 Board meeting, the Board of Education approved 2024-25 LCC tuition of \$448,000.00 for both cohort and non-cohort classes.

LCC was unable to provide us with all of the cohort classes we requested so the remaining students were placed in non-cohort classes at the standard tuition rate.

Tuition is funded by local district resources based on student enrollment.

- B. Tuition – Fall 2024 and Spring 2025 – Early College/Dual Enrollment – Mott Community College (MCC)  
Revised tuition of \$130,000.00 to Mott Community College for the 2024-25 academic year which is an increase of \$18,000.00. During the September 9, 2024 Board meeting, the Board of Education approved 2024-25 MCC tuition of \$112,000.00.

This tuition increase is due to a number of our SRES D Early College/Dual Enrollment students enrolling in MCC classes as a way to address the need of students previously registered to attend LCC classes.

Tuition is funded by local district resources based on student enrollment.

Roll call vote taken as follows:

Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Rexin, supported by Forbush, the Board of Education approved the MiSEN/SRES D Grant Management Agreement for the MDE Section 12c Consolidation Incentive Payments Grant in the amount of \$49,583,722.00 and authorize the Superintendent to sign the agreement.

The purpose of the Grant is to support costs related to the consolidation referenced in SRES D's Connectivity Feasibility 12c Grant application, including connecting unconnected and underserved schools to the Michigan Statewide Educational Network (MiSEN) within the constraints and resources provided by the Grant and related documents, including the Application and the MDE Grant Award Notification.

SRES D will engage MiSEN to manage the Grant. Both SRES D and MiSEN acknowledge the size and complexity of this initiative and that amendments to the Agreement may be required to ensure compliance with the Grant or with the administrative requirements of either parties' business agents/offices. Both SRES D and MiSEN acknowledge that MiSEN may distribute Grant funds received from SRES D to qualifying schools or their vendors that provide services conforming with the Grant's objectives, subject to the terms of the agreement.

Roll call vote taken as follows:

Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush supported by Sayles, the Board of Education approved the 2021-22 Medicaid Reimbursement due to local districts per our final audit by the Department of Health and Human Services as presented.

Roll call vote taken as follows:

Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Forbush, the Board of Education approved the below-listed travel items as presented:

- A. Travel Request – Learning and the Brain Winter Conference – Marie Moreland, School Social Worker, February 20-22, 2025, San Francisco, CA with an estimated total cost of \$2,700.00.
- B. Travel Request – 2025 National Training Institute on Effective Practices: Addressing Challenging Behavior – Janis Woods, School Social Worker, April 23-25, 2025, Tampa, FL with an estimated total cost of \$2,406.00.
- C. Travel Request – ASCD Annual and ISTE Live 25 Conference – Tom Louks, Instructional Technology and Data Warehouse Specialist, June 29-July 2, 2025 in San Antonio, TX. The estimated cost of the conference is \$3,810.00 but is covered by REMC Association as Mr. Louks serves the association as President for the 2024-25 academic year; net cost to Shiawassee RESD is \$0.00.

Roll call vote taken as follows:

Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

#### Communications

- A. WIOA Newsletter – December 2024
- B. Dean Transportation “Christmas Wish” Donation

#### Superintendent’s Report

- A. Board of Education Recognition – January is School Board Recognition Month
- B. MASB-SRES D New Board Member Orientation – held virtually January 9, 2025
- C. Legislative Update
- D. SRES D Facilities Update
- E. Superintendent Evaluation – timeline/format

Informational Items - none

Citizens’ Participation –no public comment was heard.

Motion by Sayles, supported by Forbush, to adjourn meeting at 6:54 pm. Voice vote taken as follows:

Michael Rexin	Yes
Jan Ray	Absent
Tate Forbush	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Respectfully submitted,

Tate Forbush, Secretary  
Shiawassee RESD Board of Education