

**SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
MAY 6, 2024**

The regular meeting was called to order by President, Tim Atkinson, at 6:23 p.m.

Roll Call:

Michael Rexin	Absent
Tate Forbush	Present
Dennis Henige	Present
Maggie Sayles	Present
Tim Atkinson	Present

Motion by Henige, supported by Sayles the Board approved the minutes from the April 8, 2024 regular meeting as presented.

Roll call vote taken as follows:

Michael Rexin	Absent
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Henige the Board approved the General Fund bills, Special Education Fund bills, CTE Fund bills, Internal Service Fund bills, and Student Activity Fund bills for payment as presented.

Roll call vote taken as follows:

Michael Rexin	Absent
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Forbush the Board approved the financial reports as presented.

Roll call vote taken as follows:

Michael Rexin	Absent
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Sayles the Board of Education approved the below-listed retirement and employments as presented:

- A. Resignation for the purpose of retirement – Anne Wood, School Psychologist, effective June 5, 2024.
- B. Hire – Kristina (Tina) Lebourdais, Application Support Technician, with an hourly payrate of \$20.20 and an anticipated start date of May 13, 2024. Funding for this position comes from General Fund.

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- C. Early Childhood Summer Early Intervention Services – Birth to Three – contract hours to provide early intervention services as listed below:

<b>SRES D Birth to Three Provider</b>	<b>Position</b>	<b>Dates</b>	<b>Total Summer Contract Hours</b>
Melodie Burgess	School Social Worker	6/6/2024 – 8/16/2024	Up to 240 hours
Kathi Sali	Physical Therapist	6/6/2024 – 8/16/2024	Up to 240 hours
Andrea Walker	Physical Therapist	6/6/2024 – 8/16/2024	Up to 240 hours
Hailey Sackett	Speech Language Pathologist	6/6/2024 – 6/28/2024	Up to 60 hours
Jesse Schutt	Speech Language Pathologist	6/17/2024 – 8/16/2024	Up to 180 hours
Caroline Louchart	Speech Language Pathologist	6/6/2024 – 8/16/2024	Up to 200 hours
Crystal Huber	ECSE Teacher	6/6/2024 – 8/16/2024	Up to 240 hours
Sarah Maynard	ECSE Teacher	6/6/2024 – 8/16/2024	Up to 200 hours
Amanda Youngs	Occupational Therapist	6/6/2024 – 8/2/2024	Up to 240 hours
Elizabeth Rosales	Occupational Therapist	8/1/2024 – 8/16/2024	Up to 40 hours
Morgan Adik	School Psychologist	6/6/2024 – 8/16/2024	Up to 20 hours

All positions will be funded by Special Education.

- D. Hire – Kellie Raymond, Business Office Specialist (A/P – A/R), with an annual salary of \$44,601.60 and an anticipated start date of May 20, 2024. Funding for this position comes from General Fund.

Roll call vote taken as follows:

Michael Rexin	Absent
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Henige, supported by Forbush the Board of Education approved the below-listed contracted positions/personnel as presented:

- A. CTE Mentor Instructor for Public Safety – Theresa Krejci  
Contract with Theresa Krejci for the period of May 2024 through June 2025 to work collaboratively with the CTE Public Safety Program Instructor to transition from a criminal justice focus to a broad emergency responder overview that meets both the local labor needs of our community and also satisfies the diverse career interests of our students. Compensation will be \$40.80 per hour for the contract period and is not to exceed \$19,788.00 for the contract period; funding for this position comes from CTE Millage revenue.
- B. Early Childhood Reflective Supervision – Ann Saffer  
Ann Saffer will provide early childhood reflective supervision, staff development, and child find guidance to agency staff servicing children birth to age 3 from July 1, 2024 through June 30, 2025 at a rate of \$60.00 per hour, not to exceed \$18,720.000 for 312 hours. This contract is funded by Federal Flowthrough and Early Childhood General Fund.
- C. Desktop Support Specialist Intern – Alex Tester  
Contract with Alex Tester to provide Desktop Support Specialist services. The contract period is May 6, 2024-July 26, 2024 for up to 24 hours per week at a rate of \$17.25 per hour and is not to exceed \$5,000.00. The work is to be performed in person onsite at Shiawassee RESD or a Shiawassee County public school. Funding for this internship will come from General Fund.

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- D. OT Inc. – Birth the Three Occupational Therapy Services (extend contract) – (currently assigned Jennifer Sopka)  
 Extend contract; extension will run June 6, 2024 through June 5, 2025 at a rate of \$70.00 per hour. Approved hours are as listed:
- o 06/06/2024-07/31/2024: Up to 8 hours/week (hours needed to provide year round services)
  - o 08/01/2024-08/16/2024: Up to 30 hours/week (additional hours to cover staff medical leave)
  - o 08/17/2024-06/05/2025: Up to 16 hours/week (hours needed due to current staffing needs)
- This contract is funded through Special Education.
- E. Soliant Health – Birth to Three Occupational Therapy Services (currently assigned Audrey Young)  
 Contract will begin August 1, 2024 and will continue through November 8, 2024 at a rate of \$81.48 per hour. Approved hours are as listed:
- o 08/01/2024-08/16/2024: Up to 30 hours/week
  - o 08/17/2024-11/08/2024: Up to 40 hours/week
- This contract is funded through Special Education

Roll call vote taken as follows:

Michael Rexin	Absent
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles supported by Henige the Board of Education approved the 2020-21 Medicaid Reimbursement due to local districts per our final audit by the Department of Health and Human Services as presented.

Roll call vote taken as follows:

Michael Rexin	Absent
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Henige, supported by Forbush the Board of Education approved the below-listed position postings as presented:

- A. Great Start Readiness Program (GSRP) – Contract Early Childhood Specialist – Posting for a contract Early Childhood Specialist to support the expected opening of five (5) additional GSRP classrooms in the Fall of 2024. Compensation will be as stated in table below:

# of Classrooms per site	Returning Teaching Team	New Teaching Team
1-2	\$3,830.00	\$4,330.00
3-5	\$3,330.00	\$3,830.00
6 or more	\$2,830.00	\$3,330.00

Position will be funded by GSRP grant.

- B. Network Engineer – Posting for a full-time Network Engineer to support the technology department. The addition of a Network Engineer will allow better service to our local districts, Shiawassee County, and Clinton County. Fund for this position comes from General Fund.

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- C. Technology Support Specialist (Laingsburg) – Posting for a full-time Technology Support Specialist to support students, teachers, and staff members. This will also allow to provide additional support to Laingsburg Community Schools. Funding for this position comes from contract with Laingsburg Community Schools.

Roll call vote taken as follows:

Michael Rexin	Absent
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Forbush the Board of Education approved to extend the administrative contracts as presented for the below-listed individuals for a period of two (2) years commencing July 1, 2024 through June 30, 2026; salaries for said positions shall be determined at a later date.

- |                        |                      |
|------------------------|----------------------|
| 1. Tara Agnew          | 9. Chelsea Fox       |
| 2. Lisa Blake          | 10. Courtney Herrick |
| 3. Paul Brieger        | 11. Kathleen Miller  |
| 4. Jacqueline Carstens | 12. Candice Osika    |
| 5. Lucas Conklin       | 13. Trent Toney      |
| 6. Brenda Cook         | 14. April Woods      |
| 7. Elizabeth Findlay   | 15. Leslie Young     |
| 8. Charmian Fletcher   |                      |

Roll call vote taken as follows:

Michael Rexin	Absent
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Sayles the Board of Education approved the first reading of the below-listed NEOLA Policy updates as presented:

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1. Policy 1240 – Evaluation of the Superintendent (Revised)
2. Policy 2410 – Prohibition of Referral or Assistance (Rescinded)
3. Policy 2414 – Reproductive Health and Family Planning (Revised)
4. Policy 2418 – Sex Education (Revised)
5. Policy 3220 – Professional Staff Evaluation (Technical Correction)
6. Policy 6320 – Purchasing (Technical Correction)
7. Policy 6321 – New School Construction, Renovation (Technical Correction)
8. Policy 6325 – Procurement Federal Grants/Funds (Technical Correction)
9. Policy 6350 – Prevailing Wage (New)
10. Policy 6520 – Payroll Deductions (Revised)
11. Policy 8800 – Religious/Patriotic Ceremonies and Observances (Revised)

Roll call vote taken as follows:

Michael Rexin	Absent
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Henige the Board of Education approved to the purchase of a compact tractor from Great Lakes Rental and Supply in the amount of \$39,502.70.

Roll call vote taken as follows:

Michael Rexin	Absent
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Henige, supported by Sayles the Board of Education approved the below-listed travel item as presented:

- A. Travel Request of David Schulte, Superintendent, to attend the 2024 Great Lakes Homeland Security Training Conference (School Track) to be held May 7-8, 2024 in Grand Rapids, MI with an estimated cost of \$225.00.

Roll call vote taken as follows:

Michael Rexin	Absent
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

#### Communications

- A. WIOA Newsletter – April/May 2024
- B. MDE Teacher Appreciation Video Project – Shiawassee RESD students submitted videos nominating Shiawassee RESD Teachers for recognition on MDE’s website and YouTube channel.  
Teachers nominated:
- |                                               |                                              |
|-----------------------------------------------|----------------------------------------------|
| 1. Victoria Austin (SLCW-EI)                  | 7. Dale Franks (Public Safety CTE)           |
| 2. Stephanie Bigler (SLCW-SCI)                | 8. Karah Jarman (Health Science Academy CTE) |
| 3. Robert Broomfield (SLCW-EI)                | 9. Allie Langdon (SLCW-EI)                   |
| 4. Renae Butcher (Health Science Academy CTE) | 10. Bethaney Miller (SLCW-MOCI)              |
| 5. Chris Chamberlin (Electrical CTE)          | 11. Chuck Osika (SLCW-EI)                    |
| 6. Rachell Craner (SLCW-EI)                   | 12. Tricia Walters (Teaching Cadet CTE)      |

#### Superintendent’s Report

- A. Shiawassee RESD – Spring Craft & Bake Fair – SRESA ESC  
Friday, May 10, 2024 – 8:00 AM-5:00 PM
- B. Shiawassee RESD – Spring Fling – Student Learning Center West  
Friday, May 17, 2024 – 10:00 AM-12:00 noon
- C. Great Start Shiawassee Family Coalition Touch-A-Truck Event, Shiawassee County Fairgrounds,  
August 17, 2024, 10:00 AM – 1:00 PM
- D. Shiawassee RESD Budget Timelines and Requirements  
(An outline for SRESA Budget development for the 2024-25 Budget.)
- E. Shiawassee RESD 2024-25 Board of Education Meeting Dates – **DRAFT** as of 03/12/2024
- F. Shiawassee RESD Memorial Day/Summer Hours/Independence Day Work Schedule
- G. Conferences
- |                                                                                         |
|-----------------------------------------------------------------------------------------|
| 1. MASB Annual Leadership Conference – October 24-27, 2024, Lansing Center, Lansing, MI |
| 2. AESA 2024 Annual Conference – December 4-6, 2024, Omni Championsgate, Orlando, FL    |
- H. Legislative Update
- I. Transportation Building Update
- J. Shiawassee RESD Student Learning Center East – West Exterior Wall/Outside Recreation Area
- K. Shiawassee RESD Student Learning Center West – Pole Barn to house Maintenance Department – status update on pole barn

Informational Items –

- A. Year-end Staff Activity – to recognize staff members retiring from SRES D and those achieving incremental years of service with the SRES D. Event will take place on Wednesday, May 29, 2024 3:45 pm at Baker College Welcome Center.

Citizen Participation – no public comment was heard.

Motion by Sayles, supported by Forbush to adjourn meeting at 7:22 pm. Voice vote taken as follows:

Michael Rexin	Absent
Tate Forbush	Yes
Dennis Henige	Yes
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Respectfully submitted,

Dennis Henige, Secretary  
Shiawassee RESD Board of Education