

SHIAWASSEE REGIONAL EDUCATION SERVICE DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
OCTOBER 7, 2024

The regular meeting was called to order by President, Tim Atkinson, at 6:00 p.m.

Roll Call:

Maggie Sayles	Present
Michael Rexin	Present
Dennis Henige	Absent
Tate Forbush	Present
Tim Atkinson	Present

President Atkinson appointed Mr. Forbush as Acting Board Secretary for this meeting.

Motion by Sayles, supported by Rexin the Board approved the minutes from the September 9, 2024 regular meeting as presented.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Sayles the Board approved the General Fund bills, Special Education Fund bills, CTE Fund bills, Student Activity Fund bills, and Building & Site Fund bills for payment as received.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board approved the financial reports as received.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Sayles the Board of Education approved the below-listed staff updates as presented:

- A. Resignation – Janice Hein, Transportation, Bus Aide (Sub), effective September 30, 2024.
- B. Hire – Pauline Fernette, Transportation, Bus Aide, effective date dependent on completion of fingerprints and background check; pay will be at Level 1 (\$18.26 per hour) in accordance with Drivers' Agreement; funding for this position comes from Special Education.
- C. Hire – Suzanne Herrick, Transportation, Bus Aide, effective date dependent on completion of fingerprints and background check; pay will be at Level 1 (\$18.26 per hour) in accordance with Drivers' Agreement; funding for this position comes from Special Education.
- D. Hire – Ashley Lopez, Transportation, Bus Aide, effective date dependent on completion of fingerprints and background check; pay will be at Level 1 (\$18.26 per hour) in accordance with Drivers' Agreement; funding for this position comes from Special Education.

- E. Position Change – Hire – Ashley Miller, Instructional Aide, with an hourly payrate of \$22.46 (Step 6 of MESPA 2024-25 Salary Schedule) effective October 7, 2024. Funding for this position comes from Special Education.
- F. Hire – Allison Wagster, Instructional Aide, with an hourly payrate of \$15.74 (Step 2 of MESPA 2024-25 Salary Schedule) effective September 27, 2024. Funding for this position comes from Special Education.
- G. Hire – Andrea Warner, Instructional Aide, with an hourly payrate of \$15.11 (Step 1 of MESPA 2024-25 Salary Schedule) effective November 1, 2024. Funding for this position comes from Special Education.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Rexin, supported by Forbush the Board of Education approved the below-listed contracted service as presented:

- A. Early Literacy Coaches – Kindergarten – 5<sup>th</sup> Grade  
To contract with the below-listed coaches using the Early Literacy Section 35a(5) grant monies at designated local districts:
  1. Ashley Windnagle – full time contract to support Byron Area Schools and Durand Area Schools; additional countywide support TBD
  2. Danielle Lockwood – full time contract to support Morrice Area Schools and Laingsburg Community Schools; additional countywide support TBD
  3. Kacie Hook – full time contract to support Byron Area Schools and Morrice Area Schools; additional countywide support TBD
  4. Alice Ernst – contract with Perry to offset salary costs in order to support Perry Public Schools; additional countywide support TBD
  5. Mandi Cicalo - contract with Owosso to offset salary costs in order to support Owosso Public Schools; additional countywide support TBD
  6. Kristy Walters – up to \$5,000 to support Corunna Public Schools and countywide Professional Learning
  7. Carol Amsterburg – up to \$25,000 to support New Lothrop Area Public Schools; additional countywide support TBD

Coaching responsibilities and time include: Providing support to Elementary Schools; attending State and Regional sponsored professional development; as well as attending RESD/local district planning meetings or training. Each coach will provide monthly activity logs that indicate the number of hours and types of coaching activities by district.

- B. Virtual Speech and Language Pathology Services – Parallel Learning Behavioral Health P.C. (personnel will be assigned as needed) to provide Virtual Speech and Language Pathology services. Contract will begin October 7, 2024 and will continue through June 6, 2025 at a rate of \$89.00 per hour with a minimum service fee of \$50,000.00. This will be funded through Special Education.
- C. Certified Nursing Assistant (CNA) Health Science II Program – Clinical Site Agreement – Pleasant View Shiawassee County Medical Facility; contract with Pleasant View to serve as the clinical site for the Health Sciences Academy CNA training program for the 2024-25 academic year. Students must complete 24.5 clinical hours at a long-term care facility; Pleasant View has agreed to host the clinicals again this year. Students will be under the supervision of our CTE Health Science Academy II instructor, Karah Jarman.
- D. Shiawassee County Health Department – Hearing and Vision Screening – to provide hearing, vision, and developmental screening to children birth through five years of age who are unable to obtain such services through any other funding. The total amount for this agreement is not to exceed \$15,747.00 from October 1, 2024 through September 30, 2025. The contract is funded through Child Find.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes

Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Forbush the Board of Education approved to post for a Student Support for Virtual Provider to support the contracted virtual provider of Speech and Language Pathology services. Position will be for up to 32 hours per week for the 2024-25 academic year; it is anticipated the hourly rate will be between \$12.00 per hour and \$13.00 per hour. Position will be funded by Special Education.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Sayles the Board of Education approved to adopt the 2023-2024 Shiawassee RESD Annual Report as prepared and authorized distribution as presented.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Sayles, supported by Rexin the Board of Education approved the upfront payment to Logisoft of \$48,676.00 for the purchase of new EDR subscriptions (Sophos Central Intercept X Advanced with XDR) for Shiawassee RESD in addition to Byron Area Schools, Corunna Public Schools, Morrice Area Schools, and Perry Public Schools. Shiawassee RESD SITES Consortium was awarded a State and Local Cybersecurity Grant (SLCGP) through Michigan State Police, Emergency Management, and Homeland Security Division. Shiawassee RESD must make the payments to vendors upfront and then seek reimbursement before the end of 2026 due to the structure of the grant.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

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Motion by Rexin, supported by Forbush the Board of Education approved the amended Great Start Readiness Program (GSRP) contract to include transportation from October 1, 2024 through September 30, 2025 (Fiscal Year 2025). These contracts are funded through the Great Start Readiness Program transportation state aid allocation:

ISD Partners	Round 1 Written Agreements-Children	Program funds based on students served in each option	Early Childhood Specialists Services	Transportation Allocation @ \$1641.25 per rider
Byron Area Schools	44	348,332.40	0.00	<b>72,215.00</b>
Corunna Public Schools	100	916,650.00	29,735.00	<b>164,125.00</b>
Durand Area Schools	66 (will amend to 63)	604,989.00	0.00	<b>103,398.75</b>
Laingsburg Community Schools	53	485,824.50	0.00	<b>86,986.25</b>
Morrice Area Schools	40	366,660.00	8,830.00	<b>65,650.00</b>
New Lothrop Public Area Schools	42	325,416.60	0.00	<b>Do not provide transportation</b>
Owosso Public Schools	72	659,988.00	0.00	<b>118,170.00</b>
Perry Public Schools	58	458,332.20	0.00	<b>95,192.50</b>
<b>LEA Totals</b>	<b>475</b>	<b>4,166,192.70</b>	<b>38,565.00</b>	<b>705,737.50</b>

- \$4,923.50 will be used to cover Shiawassee RESD Administrative (fiscal) costs.
- No Community-Based Partners provide transportation services.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Motion by Forbush, supported by Sayles the Board of Education approved the below-listed travel items as presented:

- Travel Disclosure – 2024 National Council for Measurement in Education (NCME) Special Conference on Classroom Assessment – Kathy Miller, Executive Director of Instructional Services and Secondary Options, September 18-19, 2024, Chicago, IL with a total net cost to Shiawassee RESD of \$0.00. Ms. Miller was asked to present by NCME so costs were picked up by NCME.
- Travel Request – 2025 National School Social Work Conference – Brooke Ebenhoeh and Amanda Kviz, School Social Workers, April 9-12, 2025, Atlanta, GA with an estimated cost of \$4,600.00 (\$2,300.00 per person).
- Travel Request – 2025 National School Social Work Conference – Tracy Hyde, School Social Worker, April 9-12, 2025, Atlanta, GA with an estimated cost of \$1,828.00.

Roll call vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Communications

- Note of Appreciation to Melanie Bevins, SRES D Physical Therapist – Team Charlie (Charlie Nolph)

Superintendent's Report

- A. CCRC Open House Update
- B. JUUL Labs Altria Settlement Update
- C. 2024 MI Clean School Bus Program – School Board Awareness Certification
- D. Legislative Update
- E. SRES D Facilities Update
- F. SRES D – SLCW – Trunk or Treat – 10/24/2024, 5:00 pm – 6:30 pm
- G. Raise Up Shiawassee – Giving Tuesday – December 3, 2024

Informational Items - none

Citizen Participation –no public comment was heard.

Motion by Sayles, supported by Forbush to adjourn meeting at 6:39 pm. Voice vote taken as follows:

Michael Rexin	Yes
Tate Forbush	Yes
Dennis Henige	Absent
Maggie Sayles	Yes
Tim Atkinson	Yes

Motion unanimously carried.

Respectfully submitted,

Tate Forbush, Acting Secretary  
Shiawassee RESD Board of Education