**45 Minute Behavior Support Plan Development**

**Meeting Mechanics Process WORKSHEET**

**PROBLEM IDENTIFICATION:** **(5 minutes)**

 IDENTIFY the problem

 Democratic (All Participate)

 Open-Ended

 Prioritize Concerns--use following list to assist in prioritization, if needed:

 \_\_\_Limits progress toward goals

 \_\_\_Limits socialization opportunities

 \_\_\_Interferes with the development of independent functioning

**PROBLEM SPECIFICATION: (15 minutes)**

 Operational Definitions

 Data / Variables Analysis

 Antecedent Variables Focus

|  |  |  |
| --- | --- | --- |
| **Antecedent****(Variables Analysis)** | **Behavior(s)** | **Consequence** |
| Relevant variables associated with the occurrence AND non-occurrence of the behavior (ex: When, Where, With Whom, During what Activities, Other Conditions) | Prioritized BehaviorsOperational Definitions(Observable / Measurable)Baseline Information | Responding to thebehavior when it occurs. |
| Use the space below to take notes from the board: |
|  |  |  |

**BRAINSTORM: (6-8 minutes)**

 BRAINSTORM possible solutions/strategies to address the problem:

 ALL IDEAS ARE GOOD IDEAS

 DON’T EXPLAIN, DEFEND, CONVINCE

 PROFESSIONAL ROLE ELIMINATION

 FOCUS ON DEVELOPING THE BEST IDEA IN THE ROOM

**CLUSTER / PRIORITIZE: (6 minutes)**

 CLARIFY Ideas

 CLUSTER Similar Ideas (3 primary)

 PRIORITIZE Ideas through Sequencing

 List strategies prioritized for implementation:

**IMPLEMENTATION VARIABLES: (6 minutes)**

 Identify possible BARRIERS to implementation (brainstorm solutions if necessary)

 Identify RESOURCES needed to implement plan

 Determine DATA COLLECTION methods for evaluation

**ASSIGN RESPONSIBILITIES: (5 minutes)**

 Team Process

 Roles and Functions

 DEVELOP ACTION PLAN

|  |  |  |  |
| --- | --- | --- | --- |
| **Who** | **is doing WHAT** | **By WHEN** | **STATUS** |
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